

## Online PGCTE Contact-cum-Examination Programme 01 July – 31 July 2020

2 messages

PGCTE EFLU <eflu.pgcte@gmail.com>

Tue, May 26, 2020 at 3:55 PM

To: Dean Distance Education <deande@efluniversity.ac.in>, EFLU SDE <eflu.sde@gmail.com>, PGCTE EFLU <eflu.pgcte@gmail.com>

Dear *Participant*

### CONGRATULATIONS!

You are provisionally eligible to attend the **Online PGCTE Contact-cum-Examination Programme** to be held from 01 July - 31 July 2020.

**Contact Programme (Asynchronous videos) :** 01 June – 23 July 2020  
**Contact Programme (Live sessions) :** 01 July – 23 July 2020  
**Dates of Examination :** 24 July - 31 July 2020

Programme Coordinators	Telephone number, etc.
<b><i>Dr. Anish Koshy &amp; Dr.G. Kiran Kumar</i></b> (Programme Coordinators)	☎ 040-27689643; 040-27689730 ✉ eflu.pgcte@gmail.com
School of Distance Education Office	☎ 040-27689431; 040-27689597 ✉ eflu_sde@rediffmail.com Fax: 040-27095025/27098402

Some preliminary formalities to be completed before the online contact programme:

- All videos will be hosted on secured Google drives, and access will be provided ONLY through your Gmail account.
- If you do not have a Gmail account, please create one for the purpose of this contact-cum-examination programme. Please note that you will not have access to the asynchronous videos as well as the live sessions without a Gmail account.
- Once you have created your Gmail account, or if you have one already, please click on the following link to register for the Online PGCTE Contact-cum-examination Programme 2020. **Please complete the online registration on or before May 31, 2020.**

[https://docs.google.com/forms/d/e/1FAIpQLScJVV1UseDoMw9Igl7NG6xfOGuFjjJa7OhEVAhIhghYT2Mu5g/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScJVV1UseDoMw9Igl7NG6xfOGuFjjJa7OhEVAhIhghYT2Mu5g/viewform?usp=sf_link)

4. Please send us **three copies** of your latest colour passport photographs for your Certificate and other verifications, *with your name and roll number written on the back side with a ball point pen*. Please make sure that your photos are not smudged with the ink after you write your name (please allow the ink to dry before you send them to us). Please ensure that your photographs are your latest (you must look like that during your online verification). Please make sure that your photographs reach us on or before **June 30, 2020**. Send your photographs by registered/speed post to [The Dean, School of Distance Education, The English and Foreign Languages University, Hyderabad - 500007].

The programme for the contact sessions and the time-table for the examination will be emailed to your GMAIL ID only after you complete the above online registration. *Please check your email regularly for regular updates to stay well-prepared and well-informed throughout the Contact programme.*

### **Verification of Original Certificates and Identity Card**

Please note that you have to get the following original certificates verified before you sit for the examination. You will not be allowed to sit for the examination without getting your certificates verified. The dates fixed for the verification of certificates are from July 1-July 3, 2020. The verification will be done on **LIVE** video. Please make sure that you have a video camera set up to show us the certificates carefully on the dates above. Please make sure that you are in possession of the following certificates/documents in **ORIGINAL**:

- i. M.A. Degree Certificate and M.A. Mark sheet (if the M.A. Degree Certificate has not been issued by the University for some reason, you must have the original M.A. Provisional certificate)
- ii. Your SSC (Class X) certificate for verification of name and date of birth.
- iii. Your original *Aadhaar card, PAN card or Passport* for verification of your identity. **Your name on the Identity card should match the name in our records EXACTLY.**
- iv. SC/ST certificate (if applicable)
- v. Visually Challenged or Physically Challenged certificate (if applicable)
- vi. Change of Name certificate (if applicable)

### **Attendance**

Your attendance at the contact programme and the examination sessions is mandatory. The asynchronous videos and the live sessions are geared towards explaining important concepts from the SLMs and to help you take the end of term examinations well-prepared. Therefore, make sure that you take time out to watch the asynchronous videos multiple times if you can, and also attend all the LIVE sessions as indicated in your timetable.

### **Academic activities during the online contact programme**

### 1. *Online Lectures/Tutorials (in all the subjects)*

The online lectures and tutorials in all subjects will be conducted both as live sessions as well as asynchronous sessions. This will be indicated on the timetable with two different colour codes. Whenever it is a live session, you must attend the class at that time as per the slot on the timetable. Wherever the timetable indicates an asynchronous class, you will have been provided with a video for that class, which you can watch at any time as per your own convenience.

### 2. *Online Practice Teaching* (you will get a separate email with details soon on PT)

### 3. *Online Final examinations*

The PGCTE 2020 examinations will be conducted online for all the courses. Different courses will have different formats for the online examinations, and you will be made aware of the pattern of the examination during the course of the contact classes by the teachers/course monitors concerned. Sample question papers (in each subject) will be emailed to you by July 1, 2020.

**When attending the PGCTE CP classes online, please make sure that you have the following with you nearby:**

1. Complete sets of the PGCTE lessons
2. Your corrected assignment responses (first deadline assignments) – you will receive the second deadline assignments once they are evaluated and monitored.
3. A dictionary with phonetic transcription of words (e.g. *Oxford Advanced Learners' Dictionary/Macmillan's/Longman's/Cambridge*)
4. The English textbooks you use in your school/college

**A special provision for those who are unable to attend the Online Contact programme-cum-examinations:**

We understand that not every one of you might be comfortable doing the classes online or taking the exams online. We, therefore, have a special provision for you. If you were eligible to attend the Online PGCTE Contact Programme-cum-Examinations 2020 but do not attend the same or take the exams online - due to infrastructure issues or lack of confidence in taking the exams online, you will be invited to attend the PGCTE Contact Programme-cum-Examinations 2021 and take the exams face to face (pen and paper) next year (July 2021) without having to pay any fees. This is a special one-time provision for all participants who were eligible for the Online PGCTE Contact Programme-cum-Examinations 2020 but do not attend the same.

We encourage you to complete the contact programme this year online, as well as take the online exams in July 2020. In 2021, there may not be an online option, and you will have to take leave from your work place and travel to Hyderabad to complete the course. Also,

accommodation in the University hostels during face to face contact programmes is subject to availability and not guaranteed.

**Please go through this mail carefully. If you have any queries, please write to us for clarification on <eflu.pgcte@gmail.com>.**

***We hope you will find the contact programme useful and enjoyable. With best wishes.***

*Yours sincerely*

**(Prof. Roopa Suzana)**  
**Dean, SDE**

**(Dr. Anish Koshy)**  
**Programme Coordinator**  
**PGCTE**

**(Dr. G. Kiran Kumar)**  
**Programme Coordinator**  
**PGCTE**

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**Boon David** <davidboon083@gmail.com>

Tue, May 26, 2020 at 5:48 PM

To: PGCTE EFLU <eflu.pgcte@gmail.com>

Cc: "Dean-SDE, EFLU" <deande@efluniversity.ac.in>, EFLU SDE Office <eflu.sde@gmail.com>

Thank you for the information.

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